



**CITY OF
MOUNT
DORA**

PUBLIC WORKS AND UTILITIES

Public Works
900 N. Donnelly Street
Mount Dora, FL 32757
352-735-7151
Fx: 352-735-7191

**City of Mount Dora
Public Works Department**

RIGHT-OF-WAY UTILIZATION PERMIT

PERMIT NUMBER: _____ (Assigned by City of Mount Dora) Date ____ / ____ / ____

Road Name: _____

Road Number: _____

Residence Alt Key # _____

- | | | |
|--|---|--|
| <input type="checkbox"/> Residential Driveway* | <input type="checkbox"/> Landscape | <input type="checkbox"/> Temporary Use |
| <input type="checkbox"/> Underground Utility | <input type="checkbox"/> Overhead Utility | <input type="checkbox"/> Other Utilization |

***If Applicant is applying for a residential driveway permit, please skip Section B on page 1.**

Section A:

Applicant's Name: _____

Best Contact #: _____ Email Address: _____

Mailing Address: _____

Description of Work: _____

Section B:

Start Date of Construction: _____ Length of Time for Construction _____ Days

A letter of notification was mailed to the following utilities on _____:

Applicant declares that the location of all existing underground and aerial utilities has been determined, and that the requirements and conditions page 3 have been read.

Locate Ticket #: _____



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Section C:

The permit expires in 6 months from the date approved by City Staff. The Applicant (“Permittee”) agrees if by Submitting and signing this application, the Applicant (“Permittee”) declares that he/she has read the attached and agrees to be bound by the permit requirements and any and all conditions herein:

Applicant Signature

Applicant Name & Title

_____/_____/_____
Date

Special Conditions: _____

APPROVALS:

Fire Department: _____

Police Department: _____

Public Works: _____

Sewer Department: _____

Planning & Zoning: _____

Water Department: _____

Final Inspection: ____/____/____ Inspected by: _____

To be completed by City Staff

Permit # _____ Permit Fee: \$0.00

Checked By: _____ Date Checked: _____

Approved By: _____ Date Approved: _____



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***SUBMITTAL REQUIREMENTS:**

1. Completed Application
2. Construction drawings showing (3 sets)
 - a. Width of road
 - b. Width of Right-of-Way
 - c. Distance from centerline of road
 - d. Location of EXISTING and NEW utilities
 - e. Distance from edge of road
3. Typical cross section(s) of installation showing vertical distance above and/or below the ground.
4. Location or vicinity map showing proximity to intersections, bridges, railroad crossings and other physical features.
5. All permit applications must demonstrate that the proposed improvements conform to the right-of-way utilization requirements of the City of Mount Dora Land Development Code Regulations.

***Every Application EXCEPT RESIDENTIAL DRIVEWAY requires submission of items 2-4**

CONDITIONS:

1. Once approved, the permit is valid for 6 months from the Approval Date with only one, 90 day extension allowed. After that, applicant will need to reapply.
2. Appurtenances, landscaping, and City infrastructure damaged or removed from right-of-way to facilitate construction shall be returned to original condition by the contractor at his/her expense.
3. The construction and maintenance of this utility shall not interfere with the property and rights of the prior applicant.
4. Where possible, excavation will not be allowed within four (4) feet from the edge of the pavement.
5. The City shall be notified twenty-four (24) hours in advance of starting work. All operations shall be discontinued before sunset unless specifically authorized. All open excavations and excavated material shall be identified with appropriate hazard warning devices.
6. All traffic detours will be restricted to the limits of the right-of-way with necessary flagmen and marking devices. A traffic detour or lane closure shall require special approval of the Mount Dora Police Department.
7. All utility construction and maintenance shall be performed with proper shoring, barricades and maintenance of traffic signage in accordance with the *Manual of Uniform Traffic Control Devices*, with the regulations of the Florida Industrial Safety Board, and the Florida Department of Transportation *Safety Manual*.
8. In the case of noncompliance with the City of Mount Dora requirements, a Stop Work order may be issued and this permit may be suspended. The construction or facility shall be brought into compliance or removed from the right-of-way at no expense to the City before work may continue.
9. The City shall not be responsible for damages to any structure placed in the right-of-way. Structures placed within the right-of-way shall be properly maintained, adequately visible and properly delineated to prevent damage due to normal maintenance of the right-of way.
10. It is expressly stipulated that this permit is a license for permissive use only and that placing facilities upon public property pursuant to this permit shall not operate to create or vest any property right in such holder.
11. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the City of Mount Dora' right, title and interest in the land to be entered upon by the holder, and the



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holder will, at all times, assume all risk of indemnify, defend, and save harmless the City of Mount Dora from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said holder of the rights and privileges of the permit.